

Name: _____

Period: _____

M.T.H.S. - Auto Tech

Mr. Carlson

Date: _____

Auto Tech Class Student Vehicle Policies & Permission Form

Introduction: This policy was a joint effort of students and teachers covering rights and responsibilities with regard to student-owned and/or operated vehicles.

A. GENERAL POLICY

1. Bringing a vehicle into the compound and/or lab is a privilege, not a right.
2. The student must have a valid driver's license, liability insurance, and a parking permit (or a one day pass) before a vehicle can be driven into the compound and/or the lab.
3. This form must be filled out first and submitted to the instructor before bringing a vehicle into the compound and/or lab.

B. DRIVING POLICY

1. Student drivers may go the lot and drive directly back to class only when permission is granted by the instructor. No riders and no laps of lot permitted.
2. Speed limits are: 8 MPH in the parking lot, 10 MPH on the road, 5 MPH in the compound, and 1 MPH in the lab. (NO speeding and NO negligent or reckless driving)
3. Engines will not be recklessly revved to high RPM.
4. Rubber burning is strictly forbidden (no warm tires and no chirps).
5. Stereos will not be able to be heard outside the car (no loud bass, etc.).
6. Vehicle accidents are the responsibility of the individuals involved, and not the responsibility of the Mountlake Terrace High School or Edmonds School District.
7. No loud exhaust during school hours.
8. No low speed vehicle testing will be allowed in the parking lot or compound during class work time unless authorized by the instructor.
9. Vehicles are to be backed out of the lab during cleanup with NO riders and parked out back. The driver is to immediately return to work on clean-up. The driver must get permission to return the vehicle to the lot at the end of clean-up.

C. PARKING POLICY

1. No vehicles should be parked in the compound or the lab without permission from the instructor.
2. Overnight or prolonged parking is prohibited except with instructor's permission.
3. Vehicles parked in the compound or the lab (as well as the whole campus) are parked at the risk of the owner.
4. Entrance to all garage doors and gates must remain clear unless otherwise permitted by the instructor.
5. Fire lanes must remain clear of vehicles at all times.
6. Students should leave other people's vehicles and possessions alone.
7. The instructor shall have the right to move any vehicle in the lab and compound without owner permission when it obstructs a fire lane, a door, and/or class operation.
8. A towing company may be called if no other solution exists (at the expense of the driver/owner).
9. Reasonable prudent judgment will be exercised by the instructor at all times.

D. MISCELLANEOUS

1. Driving offenses noted at any time in the school lot or school road may be noted on this policy.
2. Reports by other school authorities on your driving to or from this class will be dealt with in the discipline procedures below.
3. Removal of parking lot privileges by the principal or assistant principal automatically results in removal of class vehicle privileges because vehicle can't enter compound or lab without violating the parking lot ban.
4. These policies must be taken home, read, filled in, and signed by the student, his/her parent and/or guardian, and vehicle owner, if the student wishes to bring a vehicle into the compound or lab. These signatures constitute agreement with the above published policies.

E. VEHICLE INFORMATION

Vehicle #1: Year: _____ Make: _____ Model: _____
 Vehicle License Plate No: _____ Expires: _____
 Insurance Company: _____ Policy No.: _____

Vehicle #2: Year: _____ Make: _____ Model: _____
 Vehicle License Plate No: _____ Expires: _____
 Insurance Company: _____ Policy No.: _____

Vehicle #3: Year: _____ Make: _____ Model: _____
 Vehicle License Plate No: _____ Expires: _____
 Insurance Company: _____ Policy No.: _____

F. PERMISSION SIGNATURES

Student Driver: _____ Date: _____
 Driver's License No.: _____ Expiration Date: _____
 Vehicle Owner: _____ Date: _____
 Parent/Guardian of student driver: _____ Date: _____

BELOW THIS LINE FOR INSTRUCTOR'S USE ONLY

DISCIPLINE PROCEDURES

Violations of the above published policies will be handled as follows:

FIRST VIOLATION results in a 10% participation point subtraction and a written warning.

Rule No.: _____ Date: _____ Student Sig.: _____

SECOND VIOLATION results in a 10% participation point subtraction and class driving privileges being removed for ten (10) class working days.

Rule No.: _____ Date: _____ Student Sig.: _____

THIRD VIOLATION results in a 10% participation point subtraction and class driving privileges being removed for sixty (60) class working days.

Rule No.: _____ Date: _____ Student Sig.: _____

FOURTH VIOLATION results in a 10% participation point subtraction and permanent loss of class driving and vehicle privileges.

Rule No.: _____ Date: _____ Student Sig.: _____

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